



St Thomas & St Anne's CE Primary School

Hanwood, Shrewsbury, SY5 8JN

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~ Caring, growing and learning together ~

5 January 2021

Good afternoon,

Thank you to all the parents who have completed the form regarding key worker provision - this has helped us greatly in planning for the next few days and weeks. Please remember that the guidance currently is that **the safest place for children is to be at home** and in order to protect our staff and other children in school we ask that parents only use the key worker provision if it is absolutely necessary. Our bubble sizes will be no more than 15 pupils per bubble. If numbers in each bubble go over 10 children per session then in order to maintain a safe distance the bubble may be split across two rooms. Please find the following [booking form](#) to book a place for your child for this week and next week. Booking forms will then be sent out on Wednesdays and in order to secure a place for your child these need to be returned by the end of the day on a Thursday so that we are able to plan ahead for the following week.

Please note the organisational points for your information:

- Children accessing Early Birds club will access school through the main front door, as normal, and enter the hall where they will go into their designated bubble area
- Children arriving from 8:50-9:10 should enter via the side green gate and then into their dedicated classroom doors (as normal - children working in fir class base can enter via Fir Class front door)
- Pick up routine for the end of the day will remain the same and children can be collected from their dedicated classroom doors, following the normal one way system
- Hot school meals will still be available as normal
- Children should wear normal school uniform and come dressed with an extra layer: windows will be open to ventilate spaces so classrooms will be cooler than normal

Children will be met by a staff member from their bubble tomorrow morning and be shown where to go. If your child is not attending tomorrow we will inform you of which bubble they will be working in and their class base. Members of the team will be outside in the morning to welcome the children as we understand that this may feel different and unsettling for some. **Please can we ask that all parents wear a face covering when dropping off or collecting their child/ren.**

Kind regards

Hannah McGrath
Acting Headteacher

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